



2018 Glass in the Glen Festival Volunteer Application

Name (one person per form): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Email: _____

**You will receive your volunteer assignment and schedule one week prior to the event
If there are changes, please advise ASAP! *THANK YOU!***

JOB	Shift	Check Job/Shift
<p><u>Set Up/Clean Up- 4 positions/time slot available</u></p> <p>This position will be utilized to help the Glass in the Glen Planning Committee set up and clean up each day of the event at the Seneca Harbor Park and 3rd Street Locations. Clean up crews will be asked to assist with garbage removal, if able.</p>	FRI 8:00A-12:00P- set up	<input type="checkbox"/>
	FRI 9:00P-10:00P- clean up	<input type="checkbox"/>
	SAT 8:00A-9:30A- set up	<input type="checkbox"/>
	SAT 9:00P-10:00P- clean up	<input type="checkbox"/>
	SUN 8:00A-9:30A- set up	<input type="checkbox"/>
	SUN 5:00P-7:00P- clean up	<input type="checkbox"/>
<p><u>Garbage Removal- 3 positions/time slot available</u></p> <p>This position will be utilized to empty full trash cans into dumpster provided, and keep festival grounds clean of trash and debris at the Seneca Harbor Park and 3rd Street Locations.</p>	FRI 11:00A-4:00P	<input type="checkbox"/>
	FRI 4:00P-9:30P	<input type="checkbox"/>
	SAT 9:30A-1:30P	<input type="checkbox"/>
	SAT 1:30P-5:30P	<input type="checkbox"/>
	SAT 5:30P-9:30P	<input type="checkbox"/>
	SUN 9:30A-12:30P	<input type="checkbox"/>
<p><u>Marina Docks- 7 positions/time slot available</u></p> <p>This position will be utilized to keep festival goers off of the Marina Docks- a chair will be provided</p>	FRI 11:00A-4:00P	<input type="checkbox"/>
	FRI 4:00P-9:00P	<input type="checkbox"/>
	SAT 9:30A-1:30P	<input type="checkbox"/>
	SAT 1:30P-5:30P	<input type="checkbox"/>
	SAT 5:30P-9:30P	<input type="checkbox"/>
	SUN 9:30A-12:30P	<input type="checkbox"/>
<p><u>Vendor Registration- 2 positions/time slot available</u></p> <p>This position will assist Glass in the Glen Planning Committee greeting and assisting vendors to their booths</p>	SUN 12:30P-5:00P	<input type="checkbox"/>
	FRI 8:00A-12:00P	<input type="checkbox"/>

ADDITIONAL JOBS ON NEXT PAGE.....



<p><u>Parking Assistants- 2 positions/time slot available</u></p> <p>This position will be stationed at entrance of Seneca Harbor Park via North Decatur Street and will direct any traffic to designated parking lots and inform guests of shuttle pick up/drop off locations and times</p>	FRI 11:00A-4:00P	<input type="checkbox"/>
	FRI 4:00P-9:00P	<input type="checkbox"/>
	SAT 9:30A-1:30P	<input type="checkbox"/>
	SAT 1:30P-5:30P	<input type="checkbox"/>
	SAT 5:30P-9:00P	<input type="checkbox"/>
	SUN 9:30A-12:30P	<input type="checkbox"/>
	SUN 12:30P-5:00P	<input type="checkbox"/>
<p><u>Stage Hand- 2 positions/time slot available</u></p> <p>This position will assist the Glass in the Glen Planning Committee with Band needs, set up and tear down at the Harbor Park and 3rd Street locations.</p>	FRI 11:00A-5:00P	<input type="checkbox"/>
	FRI 4:00P-10:00P	<input type="checkbox"/>
	SAT 11:00A-5:00P	<input type="checkbox"/>
	SAT 4:00P-10:00P	<input type="checkbox"/>
	SUN 11:00A-3:00P	<input type="checkbox"/>
	SUN 1:00P-5:00P	<input type="checkbox"/>
<p><u>Hospitality & Info- 6 positions/time slot available</u></p> <p>This position will be utilized to assist guests with directions, FAQs and assisting Glass in the Glen Committee Members at the Seneca Harbor Park and 3rd Street Locations.</p>	FRI 11:00A-4:00P	<input type="checkbox"/>
	FRI 4:00P-9:30P	<input type="checkbox"/>
	SAT 9:30A-1:30P	<input type="checkbox"/>
	SAT 1:30P-5:30P	<input type="checkbox"/>
	SAT 5:30P-9:30P	<input type="checkbox"/>
	SUN 9:30A-12:30P	<input type="checkbox"/>
	SUN 12:30P-5:30P	<input type="checkbox"/>

The Glass in the Glen Committee is also looking for a photographer for the 3 day event. If interested, please contact Liz Salamendra via email at esalamendra@harthotels.com or via phone at (607) 535-3755 for details!

As a volunteer, please list any restrictions you may have:
 (ie. Standing for a long period of time, lifting/carrying items)

The Glass in the Glen Committee would be more than happy to complete any paper work that may be required for school, work or any other organization!

Questions, Comments, Concerns?
 Contact Liz Salamendra
esalamendra@harthotels.com
 (607) 535-3755